

GRADE PARENT INFO

Thank you for serving your child and our school as a grade parent! Below is a brief description of responsibilities / ideas. Please feel free to recruit a helper to divide and conquer!

LOWER SCHOOL GRADE PARENTS:

Meet with the teacher to discuss what help might be needed throughout the year.

Work with teacher rep to collect name/phone/email of parents in the grade.

Meet with the PTO board and attend meetings as needed.

Organize class parties and enrichment opportunities/create sign-up sheets as per teacher needs.

Coordinate with parents and students to participate in Teacher Appreciation Week.

Support the PTO and the parents of the grade as a liaison for communication and participation.

Contact parents to line up chaperones for field trips as per teacher request.

Send reminders as necessary for upcoming events.

Act as a resource by answering questions for parents and students new to the school.

UPPER SCHOOL GRADE PARENTS:

Meet with grade teacher rep early in the year to discuss what help may be needed throughout the year.

Work with grade teacher rep to collect name/phone/email of parents in the grade.

Meet with PTO board and attend meetings as needed.

Work as a liaison between PTO and parents to communicate as necessary.

Coordinate with parents and students to participate in Teacher Appreciation Week.

Act as a resource by answering questions of new parents/students to the school.

Send reminders as necessary for upcoming events/needs.